

**Liturgical Ministers' Meeting**  
**June 15, 2010**  
**Notes for Ushers**

Four Things to be Alert to (for all Liturgical Ministers) from Father Joe:

1. Be There!
    - Put your schedule in your calendar.
    - Be responsible for your assignment.
  2. Your Demeanor
    - Do you look happy with your ministry?
    - You say something with your body and your look.
    - Be careful with your demeanor.
  3. How Are You Dressed?
    - The way you dress says something about how you feel about your ministry.
    - Men - wear good slacks, a sport shirt, or a shirt and tie, jacket.
    - Women - wear a nice dress or a pantsuit.
  4. The Big Picture
    - The Sunday Eucharist is the primary gathering of the Church.
    - Have a sense of the big picture in order to have a feel for your place in it.
    - The way you do your individual ministry says a lot about the Church.
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As ushers, we help facilitate the liturgy. Along with the greeters there should be an usher there to greet parishioners at the door as they arrive.

As the worship area is filled, help those coming in to be seated. An usher needs to be posted at the entrance of the worship area and politely ask parishioners to wait until the Call to Worship is completed; then parishioners may be seated quietly and promptly.

There should not be any discussion in the worship area or outside the doors to the worship area before the start of the liturgy and after the liturgy begins. We all need to be seated at the start of Mass.

Any talking or movement should be kept to a minimum so as not to distract the celebrant and the congregation. The only time we need to be out of our seats after Mass starts is to seat someone, help someone in distress, take the collection, direct parishioners at communion, and give out bulletins at the conclusion of the mass.

In closing, it is our responsibility to perform our particular ministry in a welcoming, dignified and respectfully manner that will add to our liturgy not detract from it.